JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
May 14, 2014

In Attendance: Nicole Riley, Peggi Johnson, Jennifer Couch, Steve Abercrombie, Chris Potts, Jim Bridges, Mindy Maxedon, Grace Merritt, Anthony Continente

1. OPEN SESSION

a. Call to order - Nicole Riley called the meeting to order at 11:15 AM
b. Roll Call – Mr. Saalwaechter and Mr. Salazar were absent
c. Pledge of Allegiance was led by Dr. Bridges
d. MSA (Abercrombie/Potts) approve the agenda

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Couch, Johnson, Riley		Saalwaechter, Salazar	
Abercrombie, Potts			

2. PUBLIC HEARING – No comments

3. APPROVAL OF FEBRUARY 5, 2014 MINUTES

MSA (Abercrombie/Johnson) approve the February 5, 2014 meeting minutes

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Couch, Johnson, Riley		Saalwaechter, Salazar	
Abercrombie, Potts			

4. UPDATE ON MEASURE J PROJECTS AND TIMELINE – Jefferson School project phase I has come back from bid. Phase II, the water tower and ancillary equipment, has been submitted to DSA. There are some off-site improvements (curbs and sidewalks) that San Joaquin County had required. The original requirements were very costly and, from the district's point of view, unnecessary. There were several conferences regarding the improvements and an agreement has been struck between the district and the county planning department.

RGM Associates is working hard to keep the project within the budget but if that's not possible there are two options – go for more bond money or eliminate items within the project.

Hawkins temporary campus bids were received. RGM Associates is working on reducing the costs that came in somewhat higher than expected. Completion date for the project is mid-July. Existing classrooms are being spruced up now. Jefferson's August 2015 move-in date is still the goal, but there will be plans in place for September or October 2015. Anthony Continente reminded the group that August 2015 is an extremely tight timeline.

Traina gymnasium plans are at DSA now with the back-check approval in process. Plans will go out to bid in September.

The district has hired Coho Landscape to continue work on field improvement with weed abatement and maintenance.

The technology funds remaining in Series A account will be used pursuant to the district's LCAP. The technology committee will be making a decision regarding the purchase of devices which will include type of device and the devise-to-student ratio.

5. INPUT FOR MAY NEWSLETTER – Requested items for the next newsletter: project updates including technology, bell time, traffic patterns, pick up and drop off procedures, bell schedule for fifth graders at Monticello, music program details, and field condition update.

6. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – The contracts presented were related to Jefferson temporary campus work and the Jefferson rebuild project.
The newly leased portables will be delivered the week of June 9.

7. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS – January 1 – March 31.
MSA (Abercrombie/Potts) approve expenditure reports

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Abercrombie, Couch, Johnson, Potts, Riley,		Saalwaechter, Salazar	

8. SERIES A & B FUND BALANCES – Series A and B balance sheets were reviewed. Updates will continue to be provided each meeting.

9. REVISE COMMITTEE BYLAWS – Draft changes to section 7.1 G were reviewed. The committee was in support of the revision which will be brought back next meeting for approval.

10. APPOINTMENT OF COMMITTEE MEMBERS – The committee will need three new members to fill the spots held by Raul Salazar, Craig Saalwaechter and Steve Abercrombie.

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11. FUTURE BUSINESS – The committee can expect lots of updates by the next meeting. It is possible a tour of the Jefferson site could be included in the next meeting.

12. UPCOMING EVENTS – The next meeting date will be August 27 or September 3. Members will be contacted regarding their availability.

13. ADJOURNMENT – 11:55 PM
MSA (Abercrombie/Potts) adjourn

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Abercrombie, Couch, Johnson, Potts, Riley,		Saalwaechter, Salazar	

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

DRAFT